

UTAH DEPARTMENT OF HEALTH AND HUMAN SERVICES POLICY AND PROCEDURES		
Baby Watch Early Intervention Program Policy: 1.A.6	Page 1 of 2	
FAMILY SURVEY		
<p>RATIONALE: To gather feedback from early intervention families statewide about their experiences with and perceptions of Part C early intervention</p> <p><i>Related Policies, Applicable Standards, Statutes:</i> 34 CFR § 303.701: State performance plans and data collections 34 CFR § 303.702: State use of targets and reporting</p>		
Original Effective: 7/01/2013	Revision: February 2023	Next Review Due: 3 years after

I. DESCRIPTION

Procedures for conducting Baby Watch’s annual family outcomes survey, and how survey data is reported to local early intervention (EI) programs and the public

This policy supersedes any previous department policy governing this subject matter. It does not supplant any existing federal, state, or department laws/policies to which the department shall adhere.

II. DEFINITIONS

DHHS or department: Utah Department of Health and Human Services and collectively all its operational units.

OU: Operational units within DHHS, including divisions, offices, or standalone operations whose director reports to the executive director, a deputy director, an assistant deputy director, or a division director.

State Performance Plan (SPP)/Annual Performance Report (APR): As described on sites.ed.gov/idea, a quality improvement process required by IDEA in which each state must evaluate and report its efforts to implement the requirements and purposes of the IDEA, and describe how the state will improve its implementation.

III. PROCEDURES

- A. The Baby Watch Early Intervention Program will coordinate with local EI programs to assess family perception of EI services through an annual child and family outcomes survey.
- B. The Baby Watch Early Intervention Program will collect and analyze survey results, and provide regular reports on the survey response to local EI programs.

- C. Local EI programs will adjust survey activities according to findings on the Baby Watch weekly reports.
- D. Local EI programs will review and compare their survey results to the State Performance Plan/Annual Performance Report (SPP/APR) targets and their past performance results.
- E. State and/or local survey results will be publicly reported in:
 - 1. Annual SPP/APR report
 - 2. Annual local EI program profiles (posted on the Baby Watch website)
 - 3. Additional platforms as determined by Baby Watch

IV. EXCEPTIONS

Baby Watch may make exceptions to this policy as necessary.